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IDAHO DEPARTMENT OF HEALTH & WELFARE

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Dear Certified Family Home Provider:

Beginning March 15, 2012, Idaho Medicaid is contracting with Community Partnerships of Idaho (CPI) to provide Developmental Disability (DD) program coordination services. These program coordination services will help you with the residential habilitation services you provide to participants who receive DD waiver services. The new contractor will provide these services using staff located regionally in their offices throughout the state. Residential habilitation agencies will no longer provide the residential habilitation-affiliation assistance you currently receive.

A CPI program coordinator will meet with you after the participant's individual service plan is approved by the Department of Health and Welfare. During this initial or annual meeting, the contractor will work with you to develop a residential habilitation plan around the participant's needs identified on the approved individual service plan. The contractor will also provide any training you need to successfully implement the programs identified. You can get more detailed information about the contractor and the services available during upcoming regional informational meetings. Please look for information that will be sent to you directly from CPI.

It's important for you to know:

- You will continue to use the current residential habilitation plan and programs through the end of the participant's current plan year.
- If residential habilitation programming issues arise prior to March 14, 2012, please contact the residential habilitation agency currently providing you with affiliation services.
- You should always contact the participant's service coordinator if issues arise and they need case management assistance.
- The residential habilitation plan will be updated by CPI after the participant's initial or annual individual service plan is approved by the Department, or when modifications are necessary to the programs due to a change in the participant's status.
- You should contact the CPI beginning March 15, 2012, if there is a change in the participant's status requiring programming changes before the end of the plan year or the participant's initial or annual plan has been approved and the contractor hasn't contacted you.
- CPI contact information is: Jackie Hansen at (208) 376-4999.

Community Partnerships of Idaho will contact you soon to ensure you have the specific name and contact information of the program coordinator that will be working with you, additional information about the regional informational meetings, and a website resource with more information.

Sincerely,


PAUL J. LEARY
Administrator

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